

# Office 365 with 360° Online — a Complete Enterprise System

**Many enterprises have already started using Office 365. Microsoft’s cloud-based solution provides enterprises with multiple benefits.**

Office 365 is a productivity platform for document production and correspondence with customers, colleagues, and vendors. But the more information the business owns and creates, the harder it gets to find the information when you need it. Office 365 satisfies most needs of modern businesses, but businesses that want full control over their most critical resource — knowledge – also need a way to structure their information.

## 360° Online systematizes the information in Office 365

In partnership with Microsoft, several vendors offer solutions based on Office 365 functionality. 360° Online, which is tightly integrated with Office 365, is such a solution. 360° Online connects all your business information in one common system, making it easier to retrieve and keep control of business critical information. Property, employees, projects, and customers are all linked to the documents that are related to them. In this way, you are always in control of how the information is connected, and you can easily retrieve information if you know just one of these contact points.



## How do I get started?

It's easy to get started. 360° Online has the same authentication method as Office 365 and is easy to implement. It only takes a couple of minutes to complete. You pay a monthly rate per user and you can change the number of users at any time.



*Forus Næringspark: With 360° it's easy to find documents, employees, property developers, lawyers, and other contacts across projects. We can create relationships between documents and contacts and systematize it all. It's a real joy to use, says Grødem.*

– Stein Racin Grødem, CEO of Forus Næringspark, Norway

# Advantages of 360° Online + Office 365

## Control all correspondence within the business

In Office 365 you can send and receive e-mail from customers and vendors.

- + In 360° Online you can associate this correspondence with the customer, vendor, project, or any thing else related.
  - ✓ **Benefits:** *You get control of important correspondence that previously was only available in private e-mail folders.*

## Full traceability — not only of content, but of all related information

In Office 365 you can compose and work on documents.

- + In 360° Online you can send documents in workflows to managers and colleagues for approval. At the same time, you have full control over previous document versions and revisions.
  - ✓ **Benefits:** *You get full traceability of the contents of the document, who was involved, and all other related information from the entire life cycle of the document.*

## Secure and searchable project documentation, also in retrospect

In Office 365 and SharePoint Online you can work on project documentation.

- + In 360° Online you can archive documentation created in the project and link it with customer, vendor, project, or the like.
  - ✓ **Benefits:** *All project information is secure and searchable for all, also after the project has been completed.*

## Access controls for confidential information

In Office 365 you can share and work together on documents.

- + In 360° Online you can limit access to confidential information through access controls.
  - ✓ **Benefits:** *You prevent sensitive information from getting in the wrong hands.*

## Powerful search feature — easy to use

In Office 365 you can search for information in one and the same place.

- + In 360° Online you can search by related information such as project or customer. This makes searching and retrieval easier, especially for businesses with a lot of information.
  - ✓ **Benefits:** *It becomes easier to retrieve information even if you don't know exactly what you're looking for.*

### Conclusion

The information you own and produce constitutes some of your most enterprise critical assets. With 360° Online, the enterprise gets a common enterprise memory and information gets organized. The solution is closely integrated with Office 365 enabling employees to work in familiar user interfaces.