Process adds an additional range of automated and intelligent applications including the ability to complete Store Audits, capture Accidents & Incidents and undertake Daily Checks, Petty Cash Management and Sundries Ordering. The module provides visible compliance, workflow escalation and budget management, each adhering to legal or procedural requirements.

Daily Checks
'Business as usual' checks to be carried out daily/hourly, ideally suited to the due diligence environment. This module helps to ensure compliance and avoid prosecution e.g. fridge temp checks.

Accident & Incident
If a customer has an accident onsite you can use this module to ensure that all details are recorded and RIDDOR rules are complied with. Incidents can result in stock being unavailable, triggering the re-ordering of "Damaged" stock automatically through the use of this tool.

Travel & Accommodation
This module takes the pain out of hotel booking and travel arrangements.

Petty Cash
Manages the payment of petty cash claims. Multiple petty cash types with configurable rules guide the user from creating a claim through to approval and authorisation based on amount thresholds.

Fire Checks

This module allows a manager to record the position and quantity of all fire equipment held on-site. Once registered, the system prompts for checks to be carried out in line with the equipment type. Failures are escalated to the facilities management team allowing pro-active planning of routine maintenance.

Site Audits

For example – health and safety checks, fridge temperature checks etc. – anything that needs to be completed on a regular basis. When the area manager visits the individual site, they can analyse the full records, or view them from head office.

Site Visits

The ability to judge sites against the same criteria, create corrective actions during the visit (which will automatically appear in the planner within Unified Comms), create actionable questions and monitor these post-visits. Fully configurable, allowing the user to define different types and styles of visits. A full audit trail is available. All data presented within a KPI/League ladder by location and by visit type.

Ordering

GNFRS (Goods not for resale): Till rolls, toilet rolls, paper etc. Order them all here with an automated extract to supplier. Orders can be set for further approval, store budgets are updated and for self-fulfilling products, a picking list can be provided.

Click & Collect

Ensure Customer orders are managed correctly at store level with the use of RMS click and collect. Integrating into the store planner within Unified Comms, the store manager can clearly see what orders are coming and customers are automatically notified by email/text when the products arrive when the store manager updates the task.