

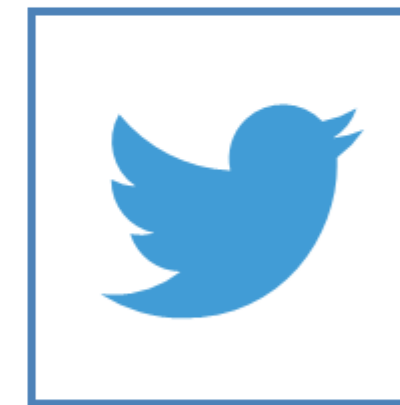
CollaBoard

Quick Start Guide

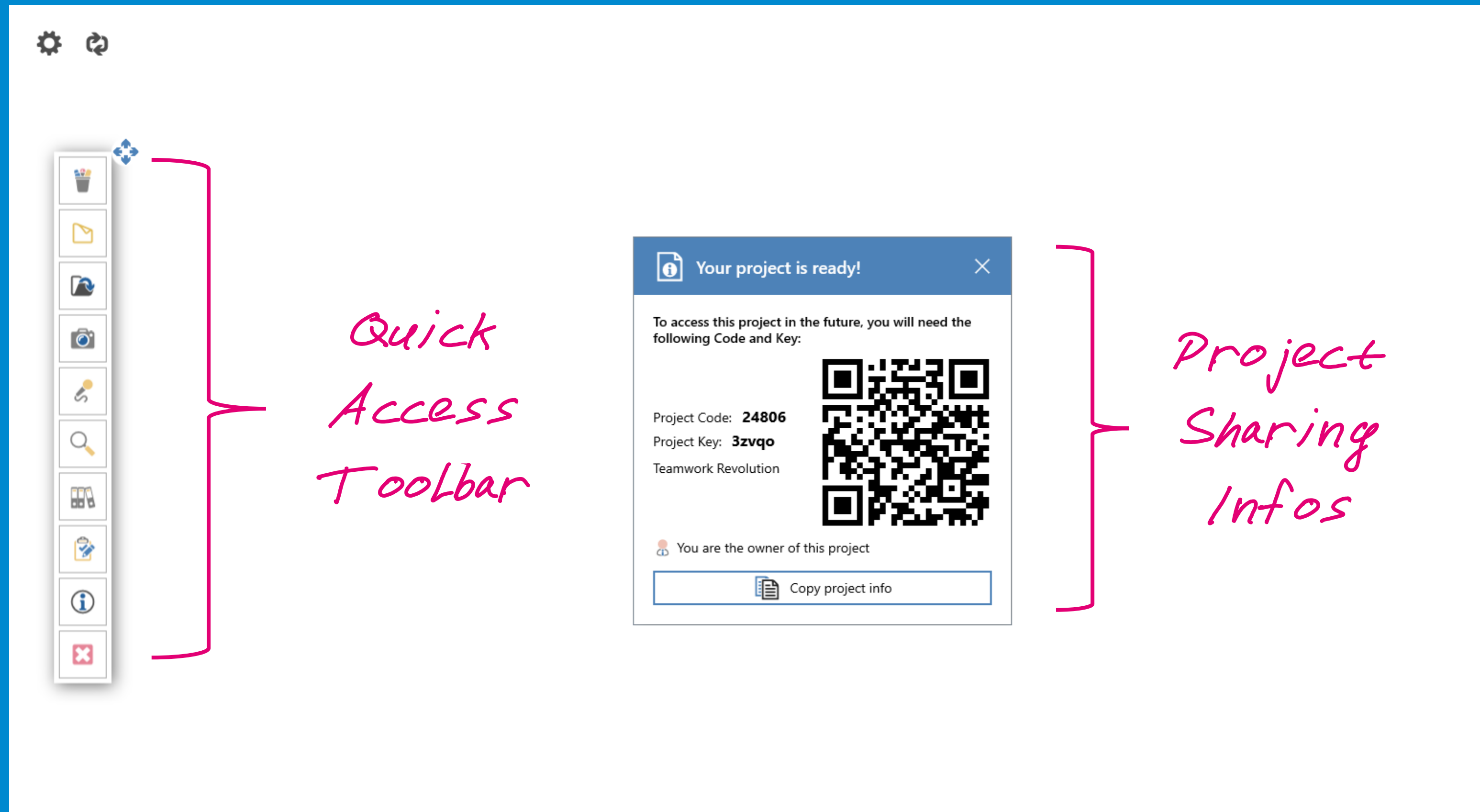


Login with the account of your choice

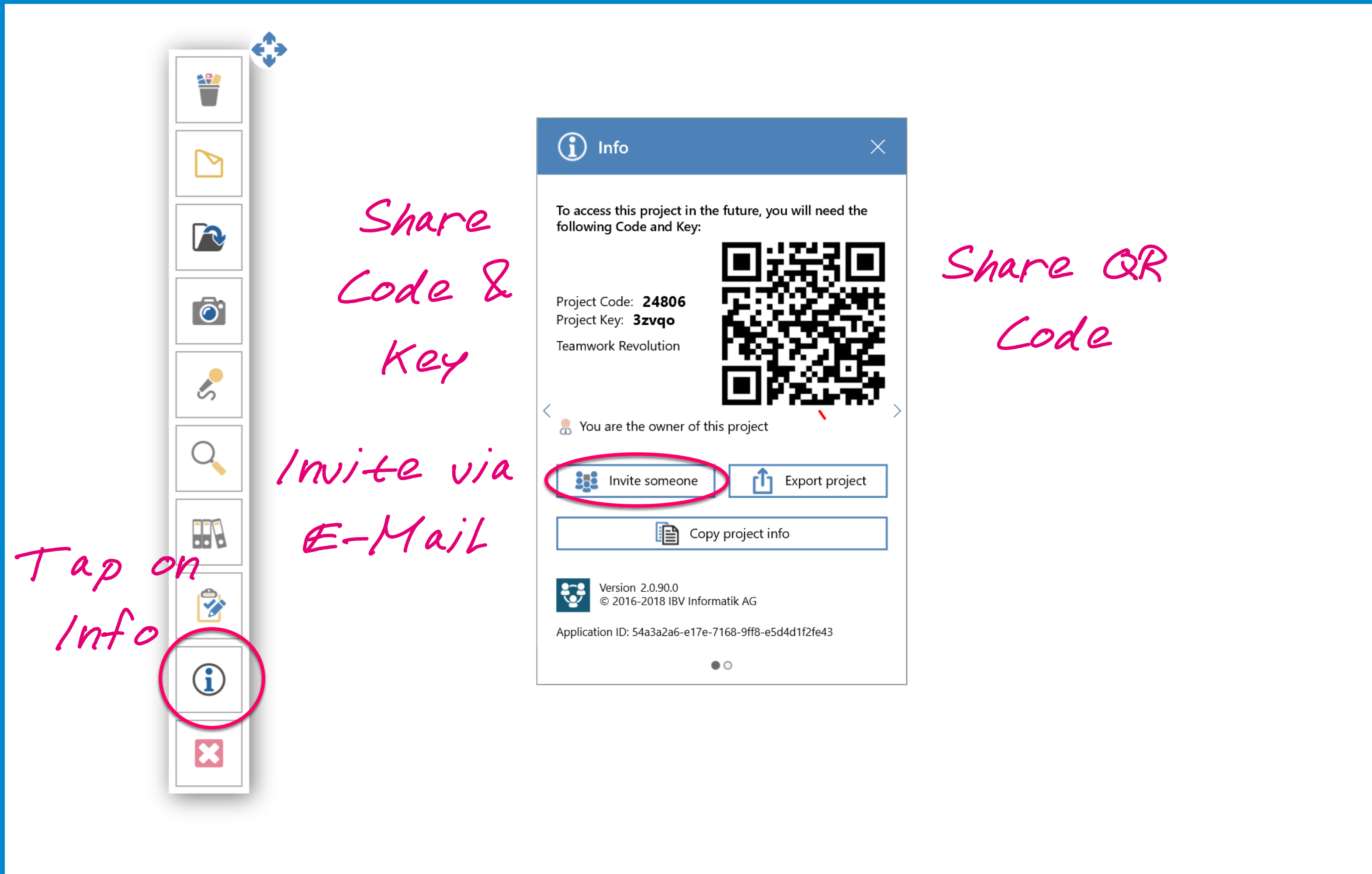
Choose how to login



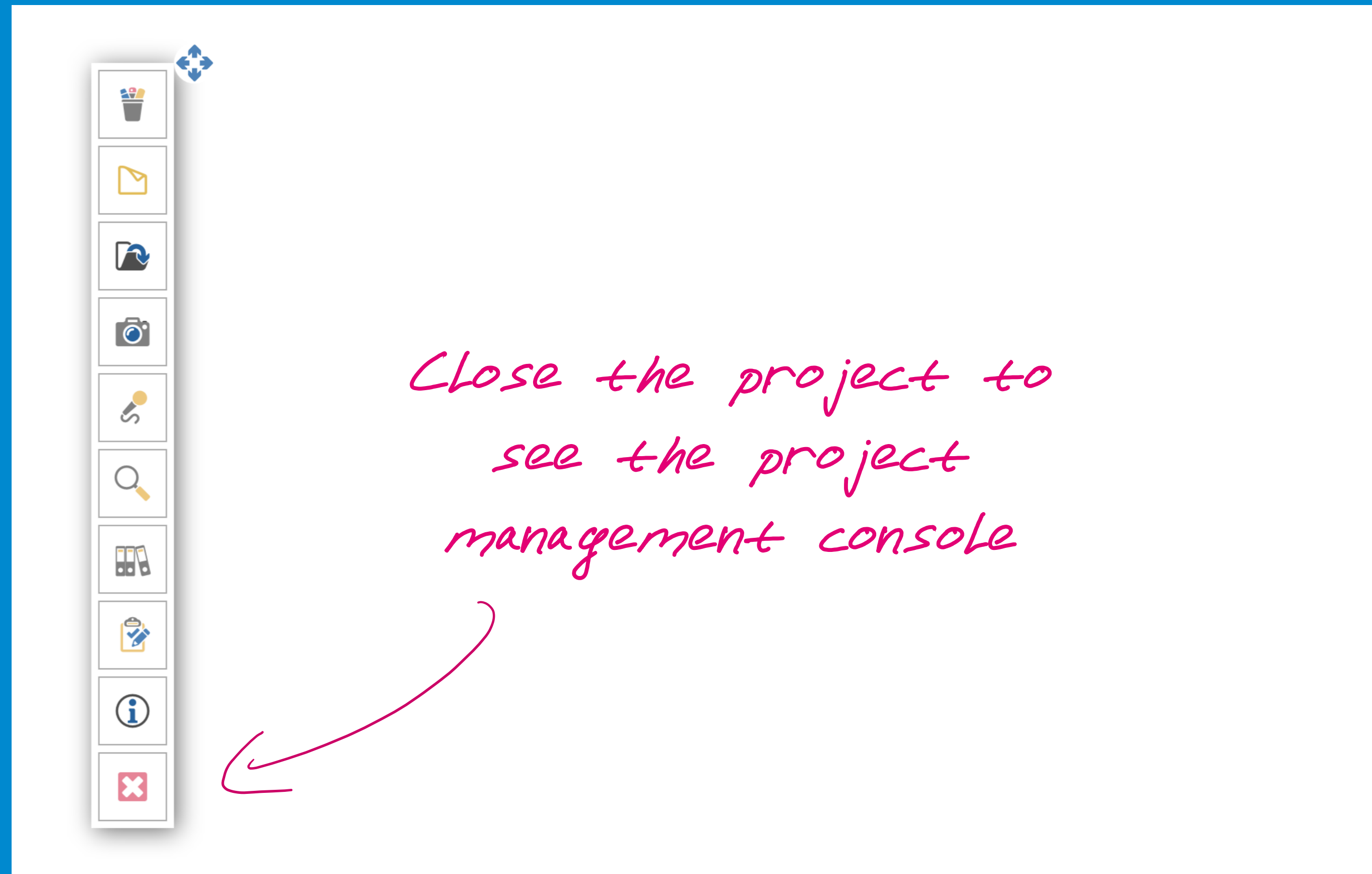
When you start CollaBoard a project is created – you see:



Invite some the project



Access Project Management Console





Project Management Console


Open an
existing
project

Create a
new
project


Open a project


Use key/code or QR code


Your projects


Joined projects


Create a project

Blank project

From a template

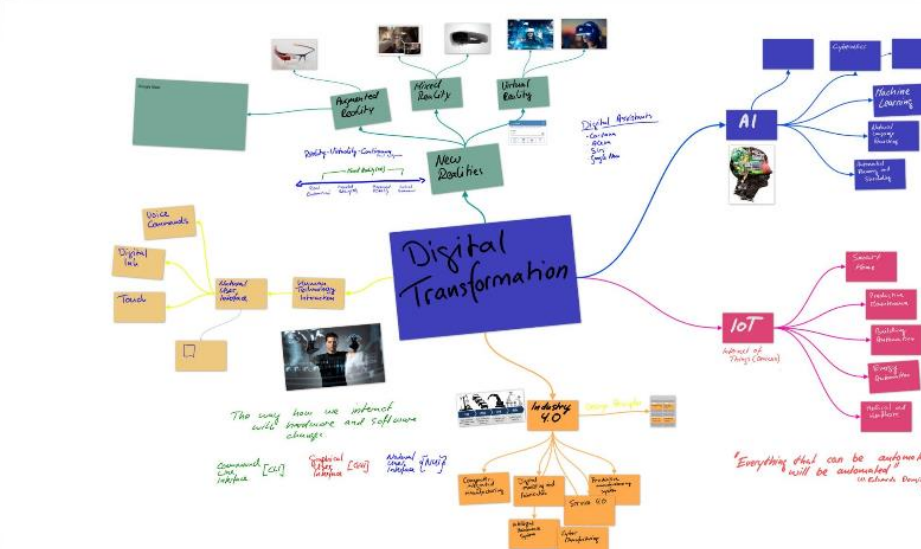
From a sample

Settings

License


Version
2.0.90.0
Application Id
54a3a2a6-e17e-7168-9ff8-e5d4d1f2fe43


Projects you created




Mind Map

Code: 24610
Created on 15/01/2019 updated on 15/01/2019

Load


Edit


Load a project




HDS19 - Hybrid Digital Service

Code: 24609
Created on 15/01/2019 updated on 15/01/2019

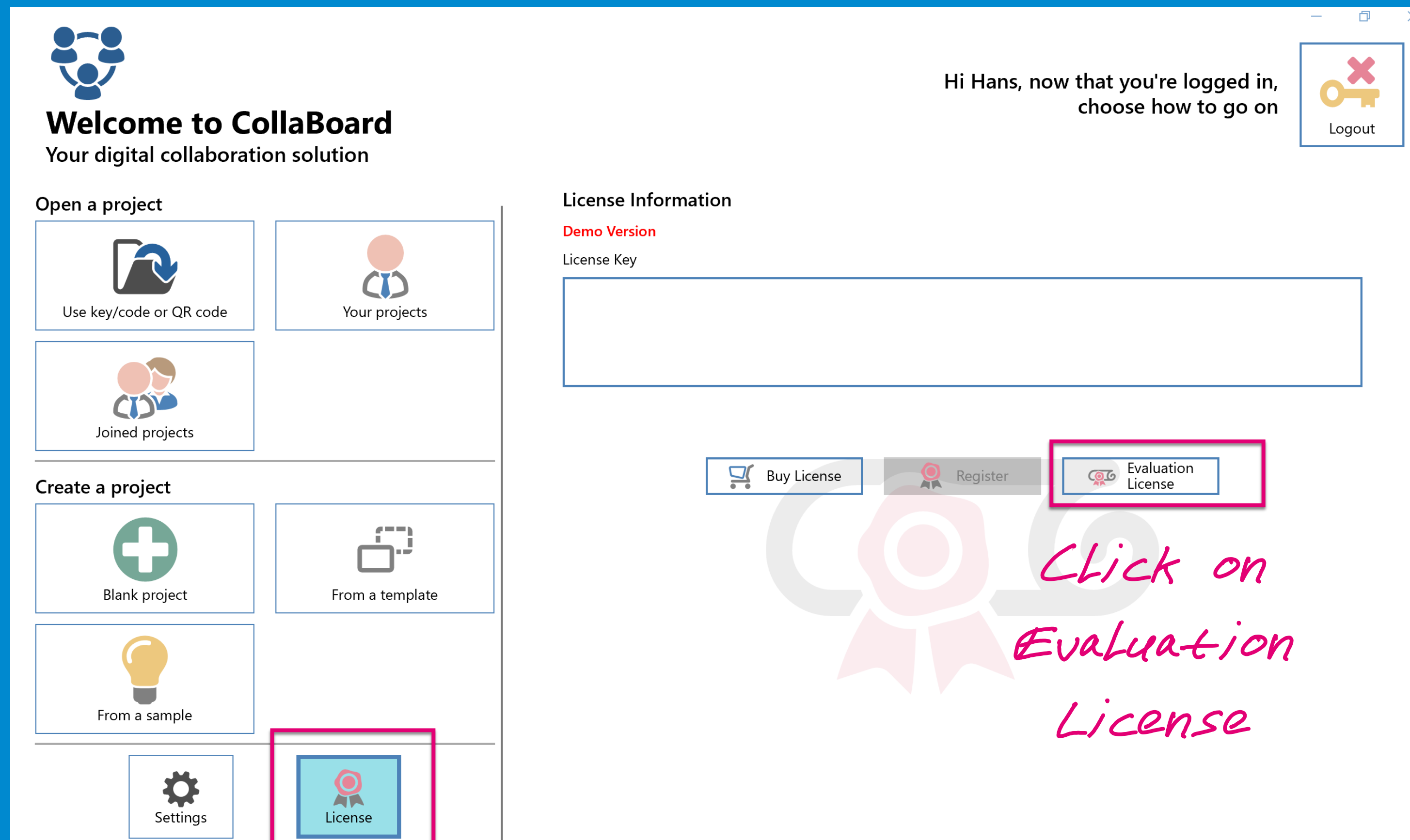
Load

Edit



Project Preview

Request an Evaluation License



1. Click on
License

Join a project

Open a project

Use key/code or QR code

Your projects

Joined projects

Create a project

Blank project


From a template

From a sample


Load a project using credentials or scan a QR code


Option 2:
Enter
Code &
Key

Project Code

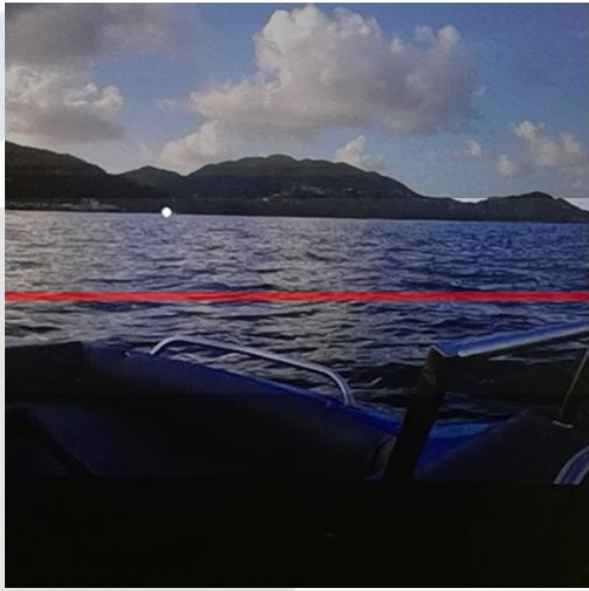
Type or Speech 

Project Key

Type or Speech 

 Ok

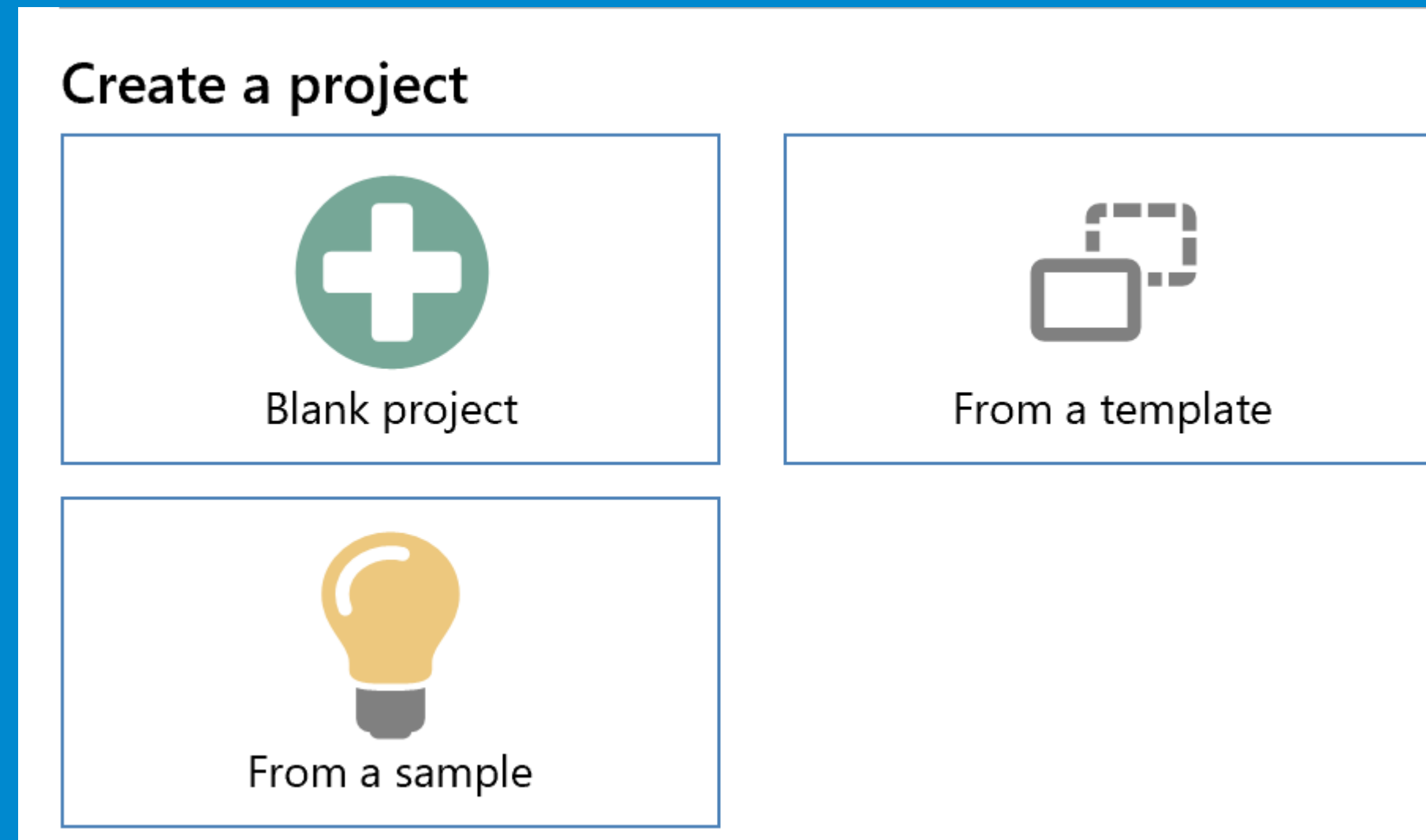
Option 1: Use
your camera to
scan the QR
Code



Create a new project

Start with a blank project

Start with a sample



Start with a template

Create Blank Project

A blank project is just an empty canvas where you can start from scratch

New Project

Project description

Type or Speech

Enter here the project name

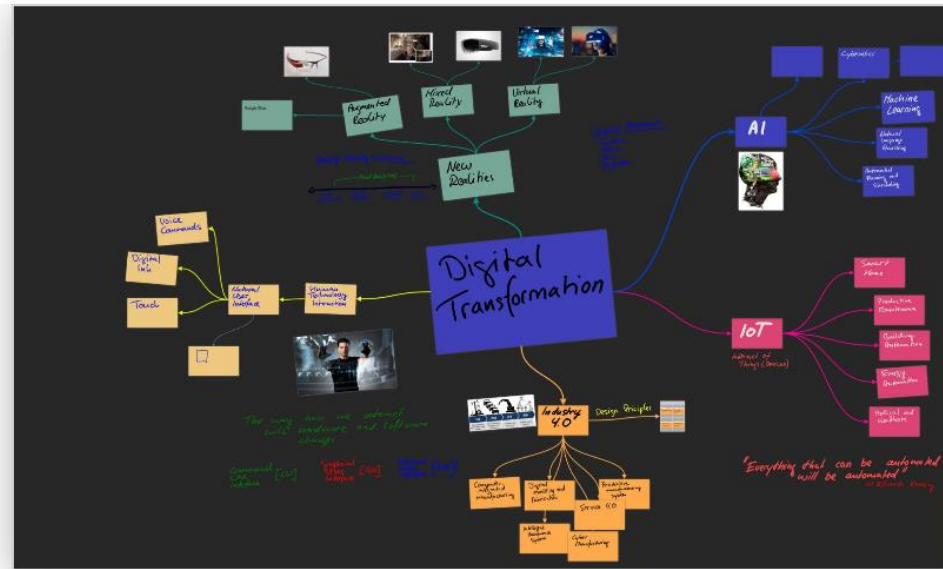


Ok

Sample

A sample gives you ideas what to do with CollaBoard

Available Project Samples



Mind Map

Code: 11476
Created on 04/12/2017 updated on 20/07/2018



Create



Brainstorming Sample

Code: 11477
Created on 04/12/2017 updated on 22/02/2018



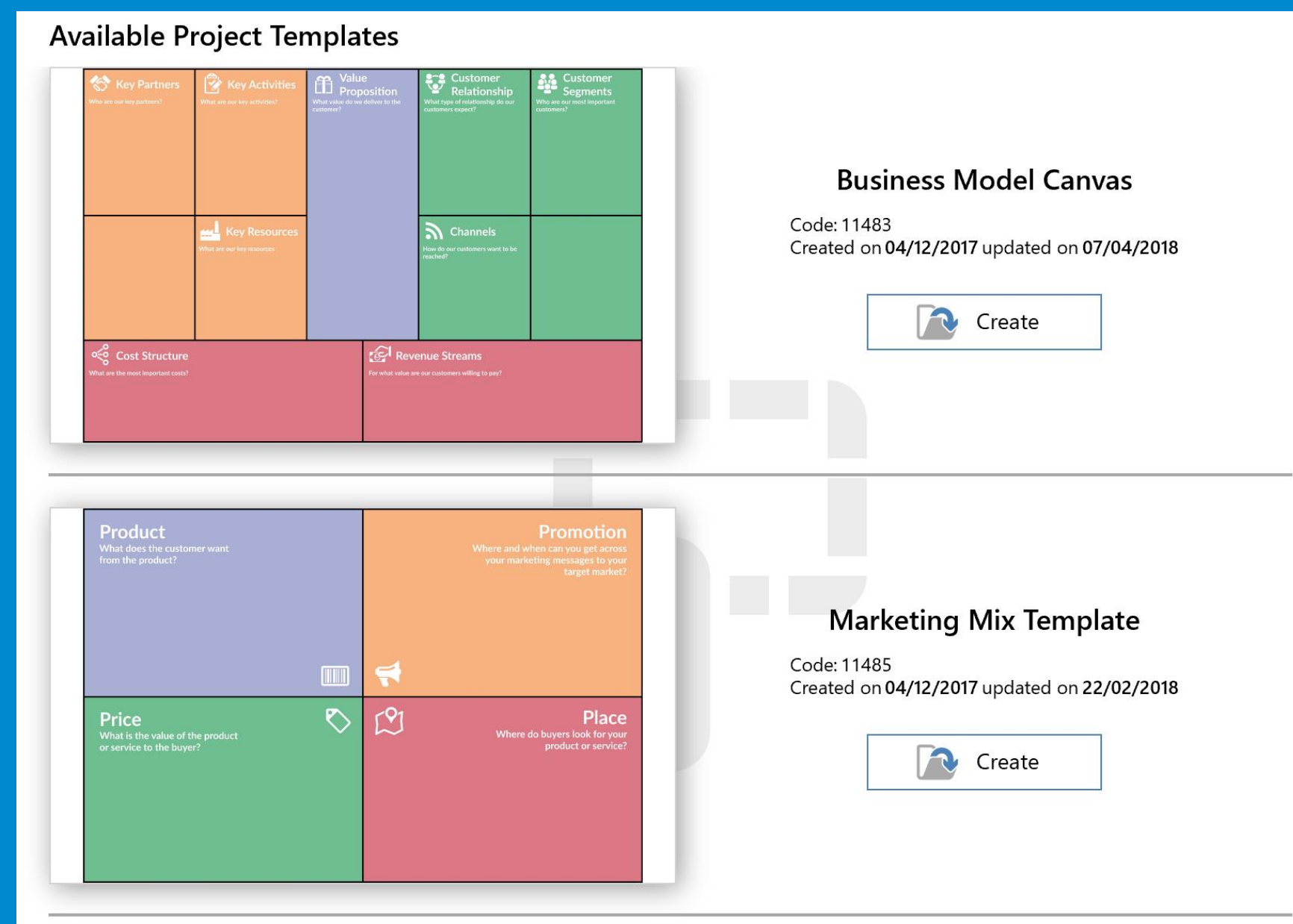
Create

There are samples for

- Creativity Sessions
- Digital Workshops
- Agile
- Planning

Template

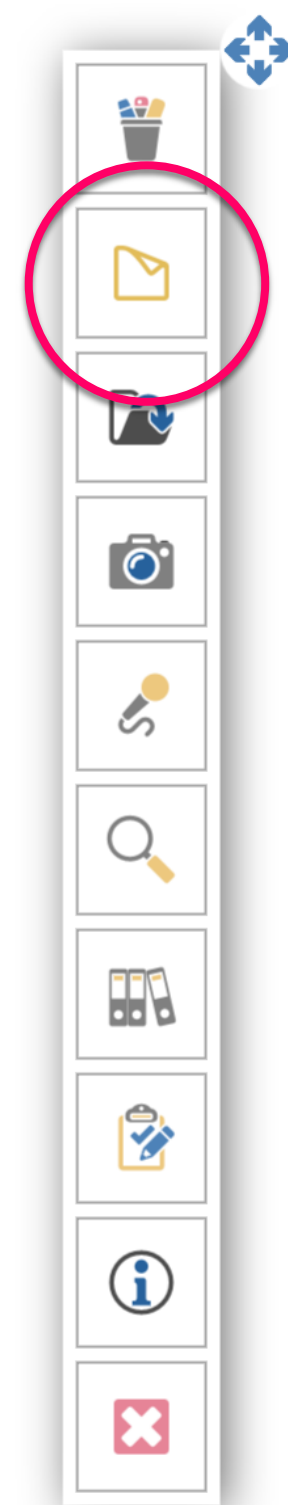
A template let you start with a specific use case



There are templates for
-Workshops
-Agile Working
-Creative Working

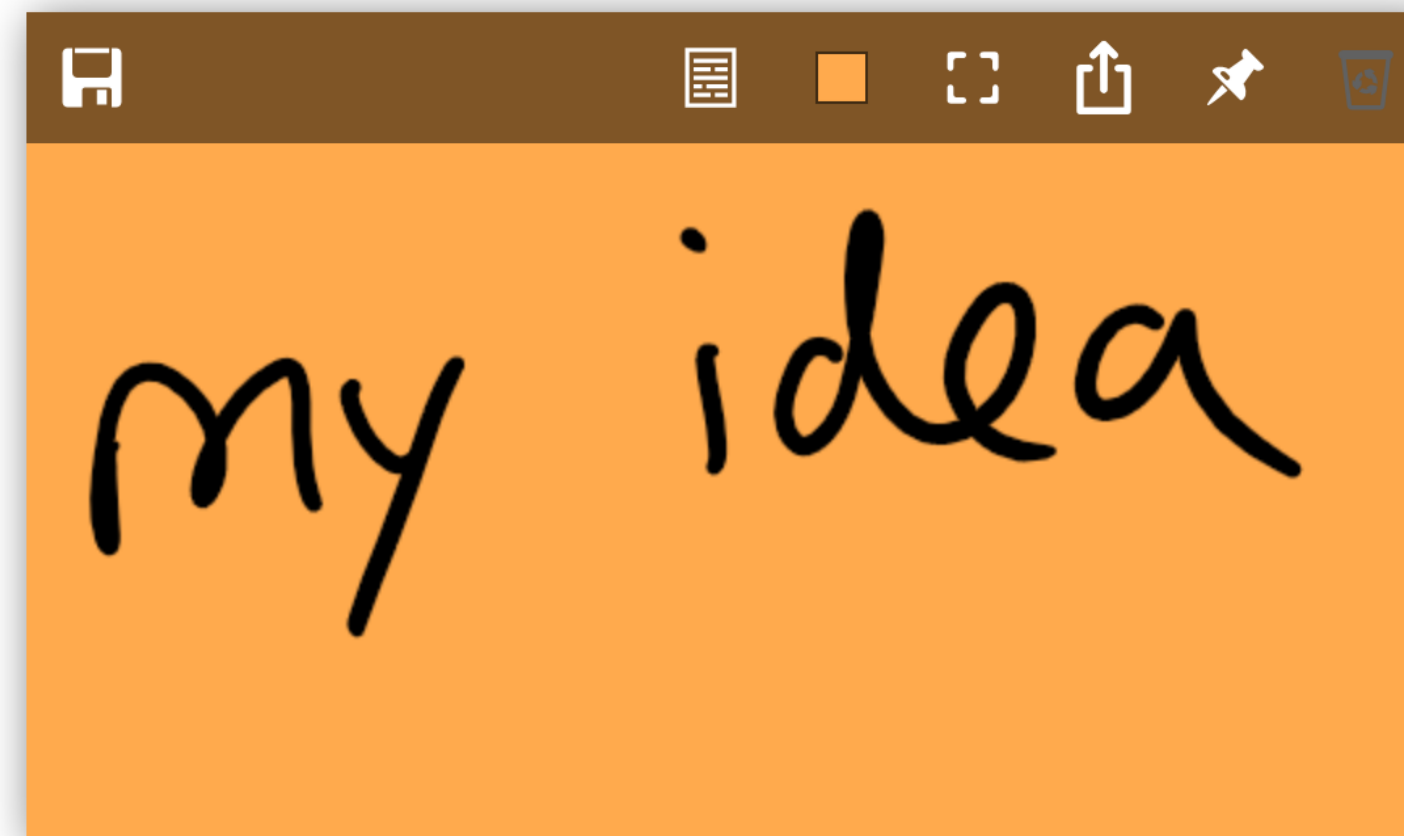
Tip: Templates can be customized for customer needs

Create Sticky Notes

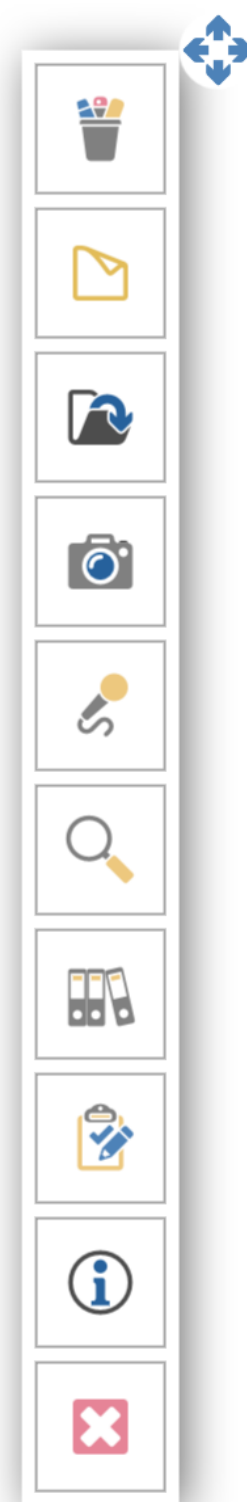


Tap here to create a sticky note

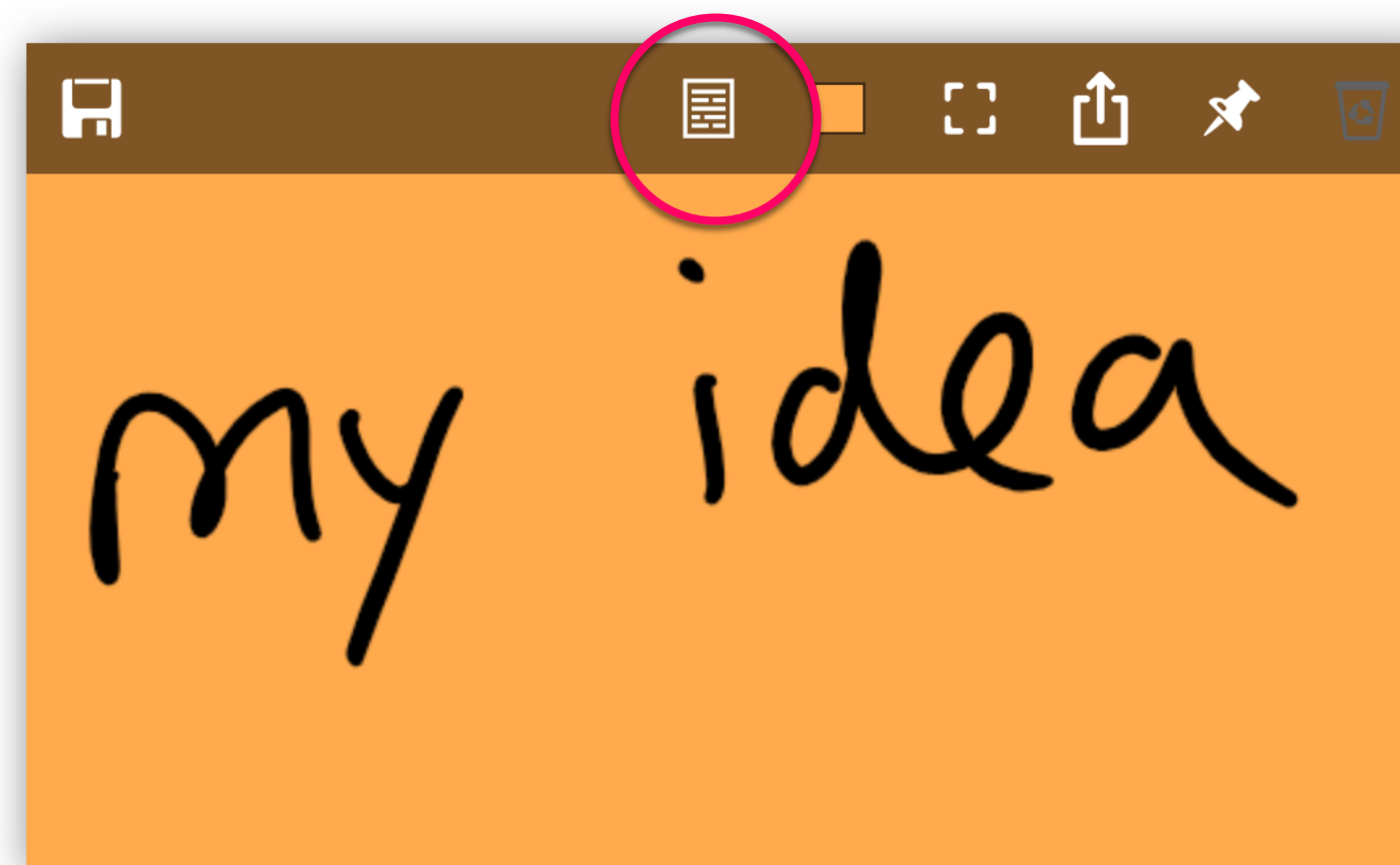
*Write with
your pen on
the sticky
note*



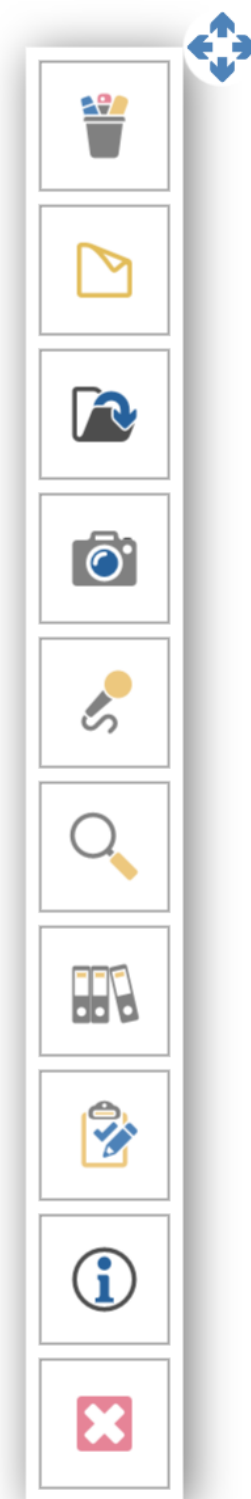
Write with your keyboard



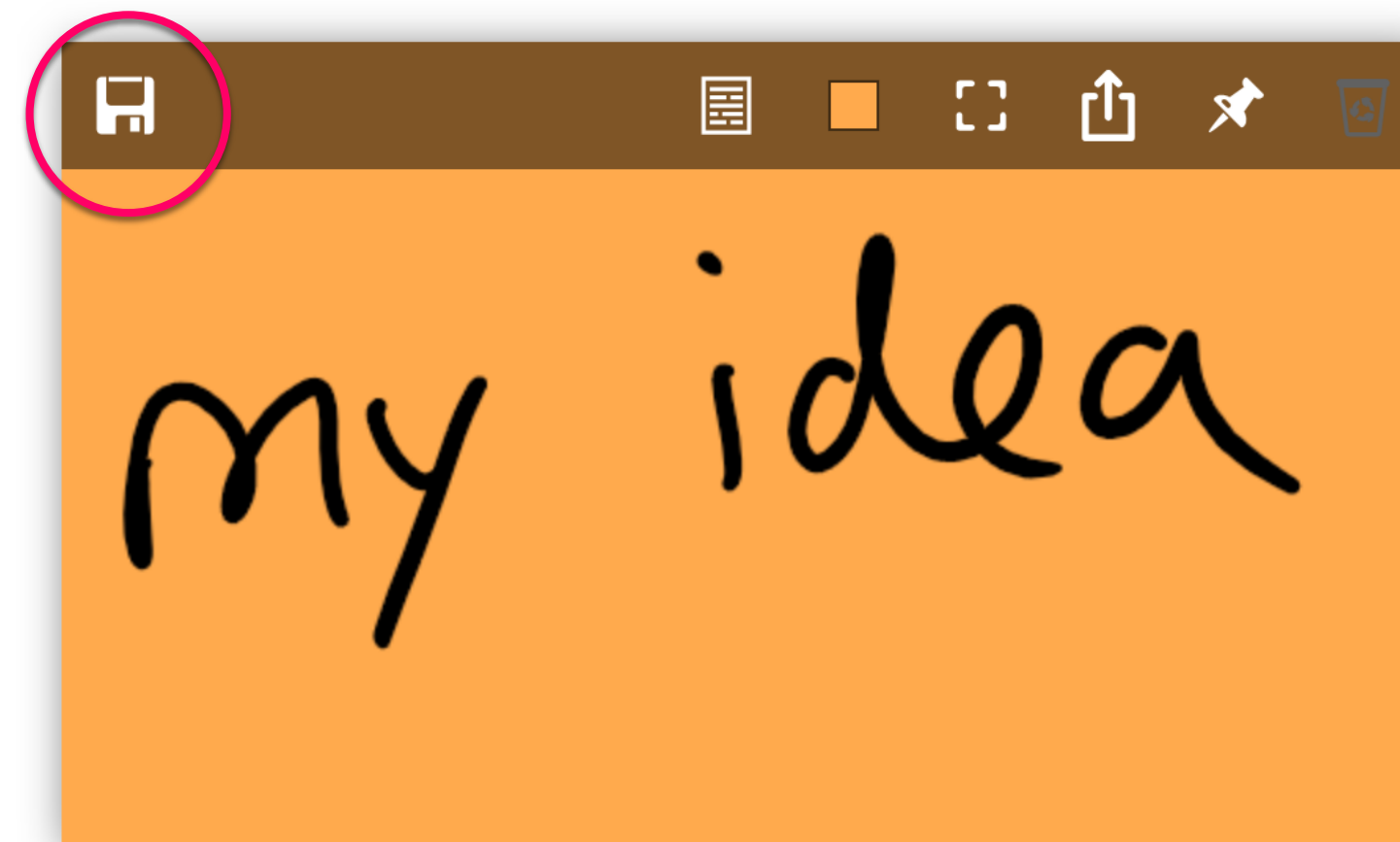
*If you do not have a pen
switch to keyboard mode.*



Share your Sticky Note



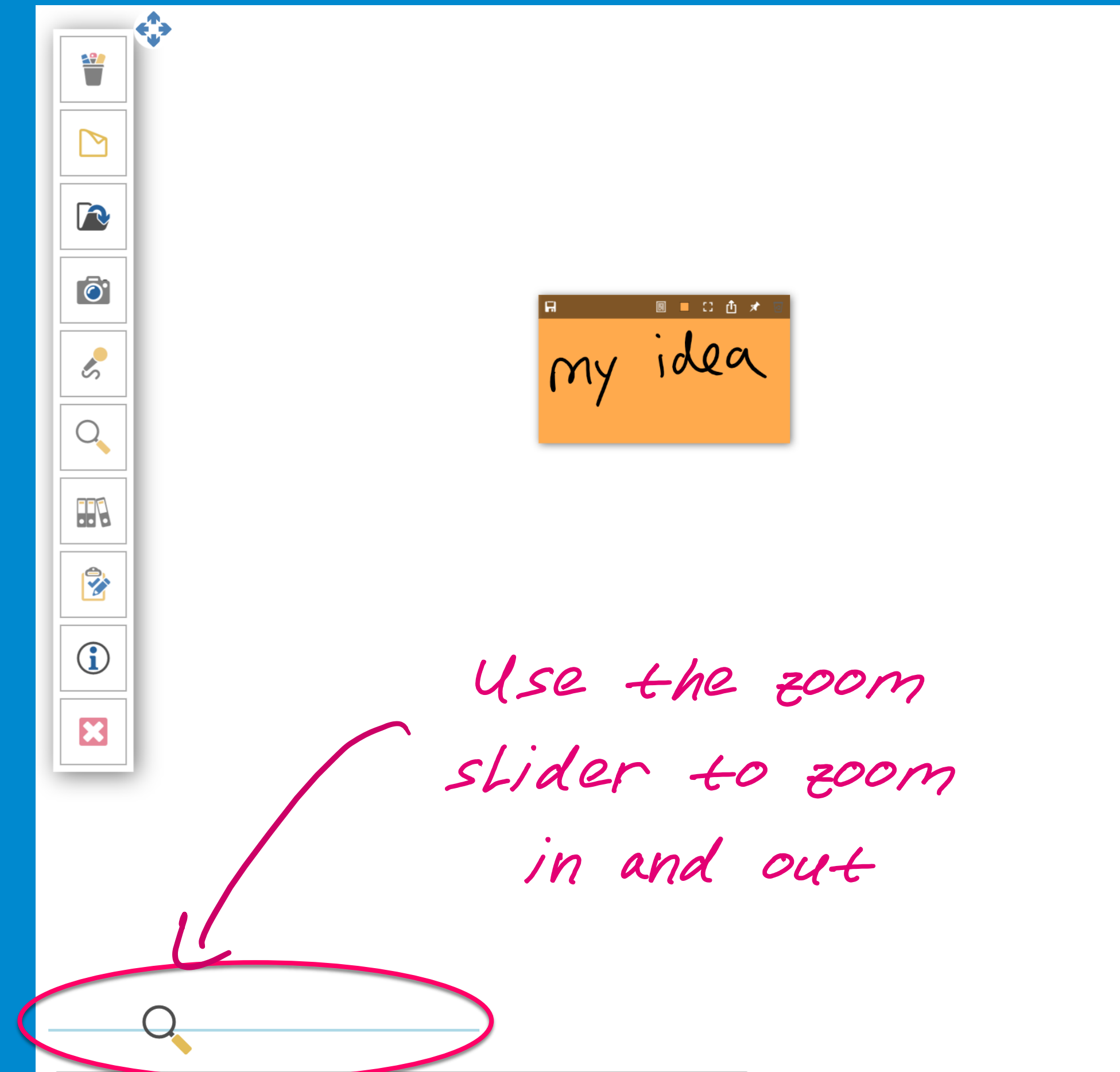
If you are down with your sticky note, share it with your team



Manage Zoom Level

CollaBoard is a large canvas.

Every user can decide what part of the canvas he sees.

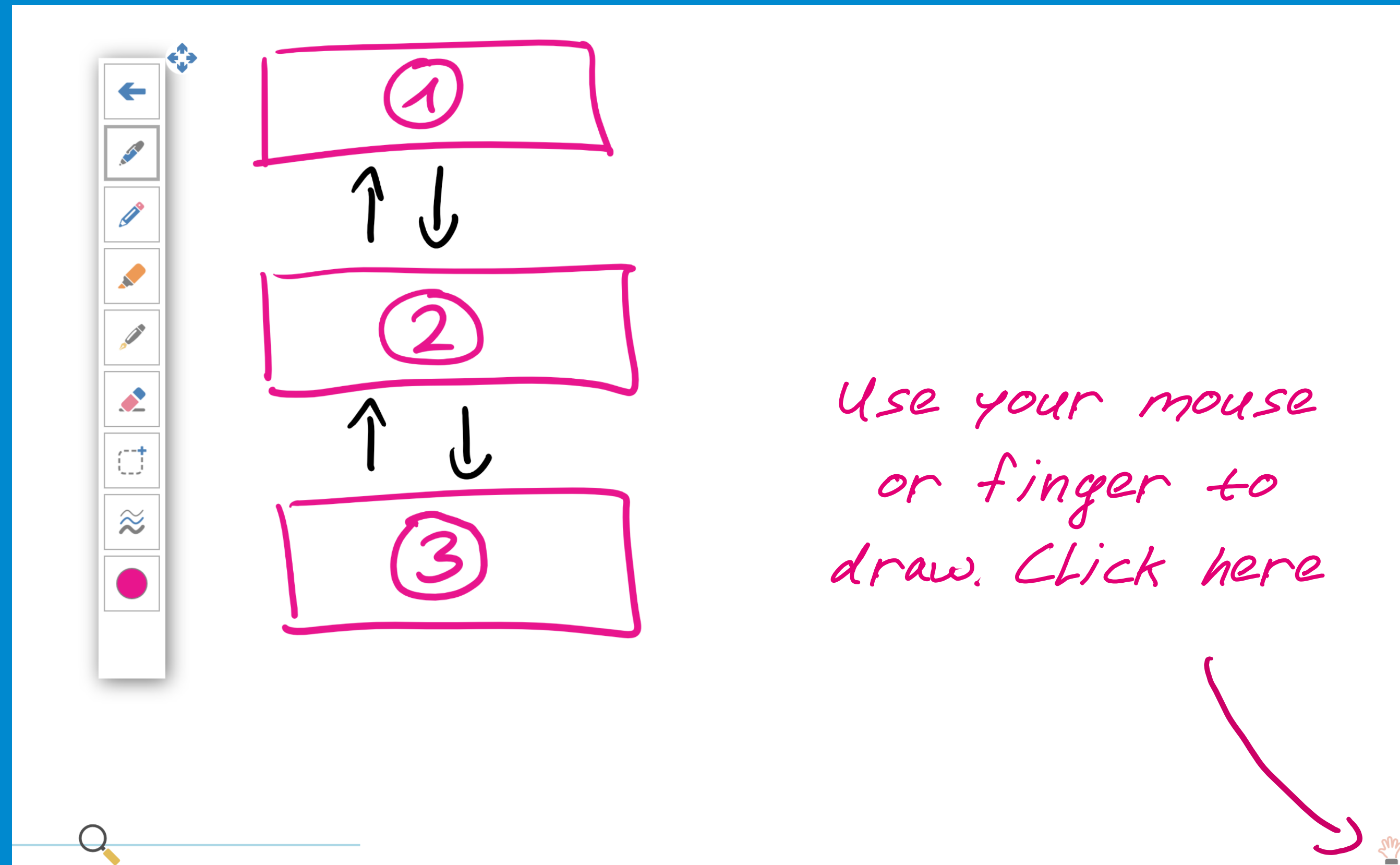


Use the zoom slider to zoom in and out

Draw on the canvas

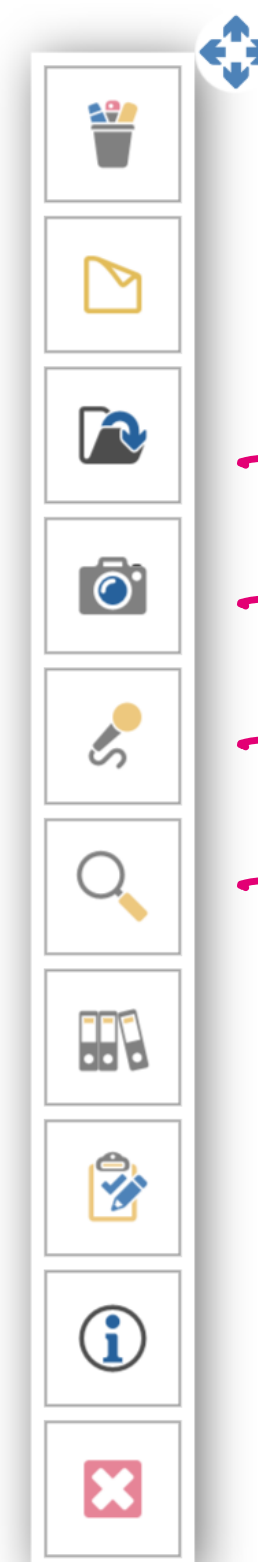
Use your pen to
draw on the
canvas

Others see
everything you
do in real-time



Use your mouse
or finger to
draw. Click here

Explore more



-Load files

-Take a photo, record a video

-Record an audio message

-Search images and Youtube Videos

-Create a Library

-Copy & Paste

Get in touch

CollaBoard is a solution developed by the Swiss IT Company IBV solutions. If you have any question about CollaBoard please get in touch with us.

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