|  |  |  |
| --- | --- | --- |
| How do you get started with this template?You can use this fresh, professional brochure just as it is or easily customise it.We’ve included a few tips throughout the template to help you get started. | Address123 Main Road, Birmingham, B01 2HMcontact usThe Phone Company | 0121 555 0100 | info@thephone-company.com[www.thephone-company.com](http://www.thephone-company.com) | Insert logo hereCOMPANY NAMECompany taglineAdd a brief description of your company or services here |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To change pictures in this brochure, select the image. Then, on the Drawing Tools > Format tab of the ribbon select Shape Fill > Picture. You can then fill the shape with your new picture. |  | Make it yoursTo get started straight away, simply select any placeholder text (such as this) and start typing to replace it with your own.Get the exact results you wantTo easily customise the look of this brochure, on the Design tab of the ribbon, take a look at the Themes, Colours and Fonts galleries.**Have company-branded colours or fonts?**No problem! The Themes, Colours and Fonts galleries give you the option to add your own. |  | **THINK A DOCUMENT THAT LOOKS THIS GOOD HAS TO BE DIFFICULT TO FORMAT?**Think again! We’ve created styles that let you match the formatting in this brochure with just a click. On the Home tab of the ribbon, take a look at the Styles gallery. |