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## Full Offer Terms

### Customers without Microsoft Enterprise Agreement (EA) or Enterprise Agreement Subscription (EAS)

#### Availability

Offer available February 6, 2018 through June 30, 2018 to commercial and government customers (excluding non-profit and Education), in countries where Office 365 and OneDrive for Business are available, with the exception of Belgium, Brazil, Chile, China, France, and UAE. The offer includes US Government Community Cloud (GCC), but not specialized cloud storage services like US DOD compliance or US GCC High, or hosting on Sovereign Clouds, like Germany Cloud.

#### Eligibility

To be eligible, customers must:

- Not have a subscription for OneDrive for Business or Office 365; and
- Have an active paid contract with Box, Dropbox, or Google G-Suite for a minimum of 500 seats (“Existing Storage Contract”) and with at least two months remaining on the contract term.

#### How to apply

Sign up for the offer at [products.office.com/en-us/onedrive-for-business/switch-to-onedrive](https://products.office.com/en-us/onedrive-for-business/switch-to-onedrive). A Microsoft sales expert will contact you to verify your information and provide additional details about the process. Once verified, eligible customers will receive offer code within six (6) weeks from submission. Customer may be required to show proof of purchase for the Existing Storage Product, contract duration, and number of seats. Customer agrees not to disclose confidential information when providing this information.

#### Offer

Eligible customers will receive an offer code to redeem a free trial of one of the following Microsoft Products for the remaining term of the Existing Storage Product contract, up to a maximum of three (3) years. Offer code must be redeemed by December 15, 2018 and the trial must be for the same number of seats as the Existing Storage Product contract. Limit of one per customer; may not be redeemed by or transferred to another customer. Not combinable with other Microsoft offers.

	Existing Storage Product		Microsoft Product	
For each seat of	Box Starter Dropbox Standard  Box Business or Enterprise Dropbox Advanced or Enterprise  G Suite, any plan	Commercial and government customers will receive 1 seat of	OneDrive for Business Plan 1  OneDrive for Business Plan 2  Office 365 E1	Or the equivalent GCC plan for applicable customers

During the trial for the Microsoft Product (see “How it works,” above), customers will also be able to take advantage of FastTrack onboarding and adoption services as set forth at <https://fasttrack.microsoft.com/office#%2Foffice>. Additionally, eligible customers can take advantage of FastTrack file migration services for OneDrive for Business.

Note: File migration services are only supported for Google Drive and Box.

As provided to customers under these offer terms, the following conditions will apply to any FastTrack migration services, in addition to those set forth at the FastTrack site linked above:

1. Microsoft is not accountable for migrating customer files back to the Existing Storage Product service if customer discontinues the Microsoft product for any reason.
2. If the free period for the Microsoft Product (see "How it works," above) ends before FastTrack completes the migration of customer's files, Microsoft is not responsible for paying for an extension of the Existing Storage Product subscription nor Microsoft subscription renewal. This will be at customer's expense.

## Additional terms

Government Use. If customer is a government entity, then, notwithstanding the foregoing, Microsoft will not market or otherwise promote customer's switch to OneDrive or Office 365 without customer's prior written consent. In addition, customer understands that Microsoft will provide the Microsoft Product and FastTrack services to customer at no additional charge in accordance with the offer terms set forth above. Microsoft waives any and all entitlement to compensation from customer for such Microsoft Product and FastTrack services during the term of the trial. Microsoft intends that the provision of the Microsoft Product and FastTrack services to customer without charge will fully comply with applicable gift, ethics and other laws and regulations related to gratuitous goods and services. Microsoft intends that the provision of the Microsoft Product and FastTrack services shall be for the sole benefit and use of customer and not for the personal use or benefit of any individual government employee.

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## Customers with current Microsoft Enterprise Agreement (EA) or Enterprise Agreement Subscription (EAS)

### Availability

Offer available February 6, 2018 through June 30, 2018 to commercial and government customers (excluding non-profit and Education), via EA and EAS licensing programs, in countries where Office 365 and OneDrive for Business are sold, with the exception of Belgium, Brazil, Chile, China, France, and UAE. The offer includes US Government Community Cloud (GCC), but not specialized cloud storage services like US DOD compliance or US GCC High, or hosting on Sovereign Clouds, like Germany Cloud.

### Eligibility

To be eligible, customers must:

- Have an active EA or EAS as of February 6, 2018;
- Have less than 1% of employees licensed for OneDrive for Business or Office 365 Enterprise, including Office 365 ProPlus; and
- Have an active paid contract with Box, Dropbox, or Google G-Suite for a minimum of 500 seats ("Existing Storage Product") and with at least two months remaining on the contract term.

Customer may be required to show proof of purchase for the Existing Storage Product, contract duration, and number of seats. Customer agrees not to disclose confidential information when providing this information.

### How to apply

Sign up for the offer at [products.office.com/en-us/onedrive-for-business/switch-to-onedrive](https://products.office.com/en-us/onedrive-for-business/switch-to-onedrive). A Microsoft sales expert will contact you to verify your information and provide additional details about the process. Eligible customers will be connected with a licensing specialist or account executive to update your EA/EAS to add the Microsoft Product. The updated EA/EAS will be available in approximately five (5) weeks, and the software will be available shortly afterward.

## Offer

Eligible customers that add at least 500 seats of the Microsoft Product to their EA/EAS, will receive the following products, as set out in "How it works," below:

	Existing Storage Product		Microsoft Product	
For each seat of	Box Starter Dropbox Standard	Customer will receive 1 seat of	OneDrive for Business Plan 1	Or the equivalent GCC plan for applicable customers
	Box Business or Enterprise Dropbox Advanced or Enterprise		OneDrive for Business Plan 2	
	G Suite, any plan		Office 365 E1	

Limit of 1 per customer; may not be redeemed by or transferred to another customer. Not combinable with other Microsoft offers.

## How it works

Customer will receive the Microsoft Product at no charge for the remaining term of the Existing Storage Product contract, up to a maximum of 3 years, as long as the customer maintains its EA or EAS. The overall price for the Microsoft Product will be pro-rated over the term of the EA/EAS based upon the amount of time remaining on customers' Existing Storage Product contract.

## Example

If customer has a Dropbox contract with 1 year remaining, and a three-year EA with 2 years remaining, customer will be billed the equivalent of 1 year for the Microsoft Product over the course of the remaining EA term.

If a customer has a G-Suite contract with 2 years remaining and a three-year EA with 1 year remaining, customer will get the Microsoft Product added to existing EA at no extra cost for the duration of that EA. If customer renews the EA and the Microsoft Product seats, customer will be billed the equivalent of 2 years for the Microsoft Product over the course of that EA term.

For the period of time remaining on customer's Existing Storage Product contract, they will also be able to take advantage of FastTrack onboarding and adoption services for the Microsoft Product as set forth at <https://fasttrack.microsoft.com/office#%2Foffice>. Additionally, customers can take advantage of FastTrack file migration services for OneDrive for Business.

Note: File migration services are only supported for Google Drive and Box.

As provided to customers under these offer terms, the following conditions will apply to any FastTrack migration services:

1. Microsoft is not accountable for migrating customer files back to the Existing Storage Product service if customer discontinues the Microsoft Product for any reason.
2. If the free period for the Microsoft Product (see "How it works," above) ends before FastTrack completes the migration of customer's files, Microsoft is not responsible for paying for an extension of the Existing Storage Product subscription nor Microsoft subscription renewal. This will be at customer's expense.

## **Additional terms**

Microsoft reserves the right to market or otherwise promote customer's switch to OneDrive or Office 365, as may be mutually agreed-upon.

Government use. If customer is a government entity, then, notwithstanding the foregoing, Microsoft will not market or otherwise promote customer's switch to OneDrive or Office 365 without customer's prior written consent. In addition, Customer understands that Microsoft will provide the Microsoft Product and FastTrack services to Customer at no additional charge in accordance with the offer terms. Microsoft waives any and all entitlement to compensation from customer for such Microsoft Product and FastTrack services unless the term of the Existing Storage Contract is shorter than the term of customer's EA/EAS. If it is, when the Existing Storage Contract expires, customer will be charged for the Microsoft Product in accordance with the offer terms and customer's access to FastTrack will be in accordance with standard licensing terms. Microsoft intends that the provision of the Microsoft Product and FastTrack services to customer without charge will fully comply with applicable gift, ethics and other laws and regulations related to gratuitous goods and services. Microsoft intends that the provision of the Microsoft Product shall be for the sole benefit and use of customer and not for the personal use or benefit of any individual government employee.